

LLANSTADWELL COMMUNITY COUNCIL

Chairman: Cllr Hywel Dyer

Clerk: Mrs Jane Clark, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF
Tel: 01437 621850 or 07980 303996 e-mail: janeclark2009@hotmail.co.uk

8th February 2023

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held on **Tuesday 14th March 2023** at the Mission Hall, Hazelbeach at 7.00pm. Anyone wishing to attend this meeting remotely should contact the Clerk to the Council. **Please note interviews for candidates for co-option will take place at 6.30pm and 6.45pm.**

Yours faithfully

Jane Clark

Jane Clark
Clerk/Financial Officer

A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To consider applications for co-option to Council.
4. To receive Chair's announcements and details of functions attended (or any other councillor).
5. To confirm and sign the Minutes of the Council meeting held on 14th February 2023.
6. To consider any matters arising from resolutions in the Minutes of 14th February 2023 which are not included on the agenda.
7. Public Participation (limited to 15mins).
8. To receive update on bank balances and accounts up to 28th February 2023.
9. To authorise the schedule of payments and receipts:

a) Mrs J Clark March salary	£231.80
b) PAYE for March	£57.03
c) Infinity Play UK Ltd – Yearly playpark inspections fee.	£1,872.00
d) Edge IT Systems Ltd – Band increase fee accts software	£82.80
e) Audit Wales charge of audit 2020-21	£ 200.00
10. To consider quote for Coronation Mugs and coins.
11. To consider February play park inspection reports and update on work carried out.
12. To carry out Review of Internal Audit 2022-23.
13. To appoint two new representatives on Neyland & Llanstadwell Joint Burial Board.
14. To consider Sale of Services Agreement for play area inspections 2023-24 from Infinity Play Uk Ltd.

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15. To agree renewal of membership to One Voice Wales.
16. Planning applications to be considered: **None received to date.**
17. To approve and adopt the following Council policies:
 - a) Whistleblowing Policy
 - b) Social Media Policy
 - c) Health & Safety Policy.
18. To consider correspondence received:
 - a) Urdd Gobaith Cymru – request for donation.
 - b) PCC Landscape Character Assessment LDP Supp Planning Guidance Consultation 22nd February to 26th May 2023.
 - c) OVW – report on how we have complied with Section 6 of the Environment Act (1016) to enhance biodiversity.
 - d) OVW – Training Needs Survey.
 - e) Welsh Cyfle Cymru information.
 - f) SPG Consultation on Seascapes and Trees and Woodland.
 - g) OVW Training Dates.
 - h) OVW News Bulletin
 - i) IRPW Annual Report 2023.
 - j) UK shared Prosperity Fund Seminar.
 - l) Proposed Pembrokeshire Lido Park.
 - m) P&CC Here for Your events.
 - n) Fareshare Cymru in Pembs.
 - o) Request from Mastlebridge Village Hall for funding for Coronation Party.
19. Any other information – Councillors are reminded that this item is for the exchange of information only and not for matters for debate. It is at the discretion of the Chair and advance notice is advisable.
19. Date of next meeting.